

CORPORATE AFFAIRS AND LOCAL ECONOMY OVERVIEW AND SCRUTINY PANEL

WORK PROGRAMME 2023/2024

ITEM	OBJECTIVE	METHOD	LEAD OFFICER
23 MARCH 2023			
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	ICT Service Manager
Update on the New Forest Economy	To note statistics on the local labour market	Written Report	Sally Igra / Claire Upton-Brown
Staff Efficiency Ideas Scheme - Update	To receive an update on the Staff Efficiency Ideas Scheme	Written Report	Heleana Aylett
Council Tax Reduction T&F – Arrangements for 2023	To agree arrangements for the Council Tax Reduction T&F meetings for 2023	Discussion	Ryan Stevens
22 JUNE 2023			
Annual Performance and Provisional Budget Outturn	To receive the Annual Performance and Provisional Budget report	Written Report	Alan Bethune / Rebecca Drummond / Sheryl Parry
Transformation Programme Update	To receive an update on the Transformation Programme (See Financial Strategy T&F report to Panel on 17/11/22)	Written Report / Presentation	Kate Ryan / Alan Bethune

ITEM	OBJECTIVE	METHOD	LEAD OFFICER
Commercial and Residential Property Annual Report	To receive the annual report on progress with Commercial and Residential Property	Presentation / Written Report	Andrew Smith
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	ICT Service Manager
21 SEPTEMBER 2023			
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	ICT Service Manager
Complaints Annual Report	To receive an annual overview of complaints received, and dealt with, by the Council's Complaints Team.	Written Report	Amanda Wilson
Broadband Provision Update	To receive an update on Broadband Provision in the District	Written Report	Sally Igra / Claire Upton-Brown
Update on the New Forest Economy	To note statistics on the local labour market	Written Report	Sally Igra / Claire Upton-Brown
16 NOVEMBER 2023			
Update on the New Forest Economy	To note statistics on the local labour market	Written Report	Sally Igra / Claire Upton-Brown
ICT Investment Vs Benefits Realisation	To receive a KPI assessment of ICT Investment Vs Benefits Realisation (Requested by Financial Strategy T&F Group in report to this Panel on 17 November 2022)	Written Report	ICT Manager

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Council Tax Reduction Scheme	To receive the recommendations of the Task and Finish Group	Written Report	Ryan Stevens
18 JANUARY 2024			
Asset Maintenance and Replacement Programme	To receive details of the proposed programme and pass any comments to Cabinet.	Written Report	Alan Bethune
Capital Strategy	To receive details of the proposed strategy and pass any comments to Cabinet.	Written Report	Alan Bethune
Update on the New Forest Economy	To note statistics on the local labour market	Written Report	Sally Igra / Claire Upton-Brown
28 MARCH 2024			
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	ICT Service Manager
Council Tax Reduction T&F – Arrangements for 2024	To agree arrangements for the Council Tax Reduction T&F meetings for 2024	Discussion	Ryan Stevens
Update on the New Forest Economy	To note statistics on the local labour market	Written Report	Sally Igra / Claire Upton-Brown

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DATES TO BE ALLOCATED			
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Procurement Update	To receive regular updates summarising procurement activities	Report	Gary Jarvis
Economic Development Performance Indicators		TBC	Claire Upton-Brown